

Position 1: Preschool Lead Teacher (3-4 years old)

Fern Academy Educational Childcare's goal is to encourage a love of learning in children by thoughtfully designing and implementing developmentally appropriate, child-led activities that promote children to ask questions, experiment, and explore their world on a daily basis. We utilize constructivist theory and best practices from progressive curriculums like Piaget, Reggio Emilia, and Montessori, as primary resources for our curriculum development.

Minimum Qualifications (units):

Minimum 12 core Early Childhood Education college credits/units required as a fully-qualified

teacher. Transcripts will be required.

CORE Courses:

- Program Curriculum
- Child / Human Growth Development
- Child Family Community

Minimum Requirements:

- At least 2+ years of experience working with children in a center-based learning environment
- Background Clearance with a Criminal Record and Child Abuse Index Clearance.
- Current CA Driver's License
- Hold and maintain a current and valid pediatric First Aid/CPR (EMSA) card
- Mandated Reporter (needs to be current)
- Professional Self Development totaling a minimum of 21 hours annually - Attend workshops, conferences, college classes, or in-service staff development opportunities as recommended
- Knowledge in developing lesson plans utilizing Developmentally Appropriate Practices, Early Learning Standards, Foundations, Desired Results, Creative Curriculum and Reggio Emilia practice

- Must be willing to work flexible hours in order to meet the needs of the program.
- Pass a health screening test, Immunized against: Influenza, Pertussis and Measles, TB test and drug screening Preferred

- Bachelor's Degree with 3 units of adult supervision.
- • Possess a valid California Child Development Permit as a Master Teacher or higher.
- • Knowledge of monitoring program activities for compliance with required guidelines and policies of state and federal government (Title 5 of the California Department of Education and Title 22 California Health and Safety Code).
- At least 3+ years of supervisor experience
- 3 units in Infant/Toddler

Lines of Supervision: Master Teacher is responsible to report any potential risks or violations to the Assistant Center Director in a timely manner.

Provincial standards for child care programs (Child Care Licensing Regulation, AR 143/2008

and Family Day Home Standards Manual, July 2011) require that children are at all times under supervision that is effective in ensuring their safety, well-being, and development. All Fern Academy educators are responsible for making sure that no child is left unsupervised.

Minimum Requirements:

- Recording the actual arrival and departure times of children, including their arrival or departure from outside play or field trips
- Using a consistent system during head-counts or roll call (counts should be done during all transitions, including when children leave or return to their classroom, or enter or leave a vehicle);
- Establishing simple rules for children (for example, "when we are indoors, we walk")
- Maintaining staff to child ratios at all times
- Directing and closely monitoring children when carrying out activities that may involve some risk, such as playing near water, near doorways, or during transition times when children may gather in larger groups

- Observing play and anticipating what may happen next in order to assist children and intervene in the event of potential danger
- Report to Assistant Director for any potential danger
- Listening closely to children, even those who are not in the caregiver's direct line of sight (such as those in outdoor play spaces or areas where children nap
- Monitoring children's health to identify early signs of fever, illness, or unusual behavior;
- Watching and participating in children's play to ensure that children are playing in a safe manner

Key Responsibilities

- General supervision, development, education, and assessment of children.
- Supervises one classroom and up to five staff and assumes all duties of the Associate Teachers and Classroom Assistants when necessary.
- Complete and maintain the following reports and documents including but not limited to: absence logs, health checks, ratios, meal counts, injury reports, incident report., etc.
- Work with the director on the scheduling of staff. Schedules and regulates staff working hours according to teacher/child ratio and site needs.
- Review and evaluate the performance of the Associate Teacher(s), Classroom Assistant(s), Floaters(s) as assigned on a monthly and yearly basis.
- Responsible for meeting all licensing regulations, agency policies, and procedures.
- Responsible for conducting parent-teacher conferences after each assessment
- Create lesson plans that specify themes, objectives, activities and learning centers where experiences in art, large and small motor physical development, dramatic play, science, language
- Lead the classroom team to work with children and families to develop appropriate social skills.
- Responsible for oversight and compliance with all health and safety requirements of the
- classroom environment according to Title 22, assigning tasks to Associate Teachers and

- Classroom Assistants throughout the day as needed to maintain proper standards. Tasks to include washing and disinfecting tables before and after food service, shelves, cubbies, toys and materials, floors, sinks and any areas to ensure a clean, safe and organized environment.
- Foundations, the Preschool Curriculum Framework, and current research and techniques to support the early care and education program for children between 24 months – 5 years old.
- Greet each new family with introductions, details on how your classroom operates and ways for parents to participate in their child's education experience with Fern Academy.
- Maintain and encourages professional, positive, constructive communication with staff and families.

Please reply to this post with your resume and Early Childhood Education college transcripts, or apply in person at 6921 Schaefer Ave, Chino, CA91710. If you apply in person, please bring your resume and transcripts.

Contact: info@fernacedemy.org

Text: 909-696-9638

We look forward to meeting you!

Job Type: Full-time/Part Time

Position 2: Preschool Lead Teacher (2-3 years old)

Fern Academy Educational Childcare's goal is to encourage a love of learning in children by thoughtfully designing and implementing developmentally appropriate, child-led activities that promote children to ask questions, experiment, and explore their world on a daily basis. We utilize constructivist theory and best practices from progressive curriculums like Piaget, Reggio Emilia, and Montessori, as primary resources for our curriculum development.

Key Responsibilities

- General supervision, development, education, and assessment of children.
- Supervises one classroom and up to five staff and assumes all duties of the Associate Teachers and Classroom Assistants when necessary.
- Complete and maintain the following reports and documents including but not limited to: absence logs, health checks, ratios, meal counts, injury reports, unusual mark reports, DRDP, ERS, and lesson plans.
- Work with the director on the scheduling of staff. Schedules and regulates staff working hours according to teacher/child ratio and site needs.
- Review and evaluate the performance of the Associate Teacher(s), Classroom Assistant(s), Floaters(s) as assigned on a monthly and yearly basis.
- Responsible for meeting all licensing regulations, agency policies, and procedures.
- Responsible for conducting a DRDP assessment on each child within 60 days of their start date and every 6 months thereafter.
- Responsible for conducting parent-teacher conferences after each assessment, maintain a current group report from DRDP On-line, create a summary of findings twice per year, and incorporate DRDP findings into curriculum planning to address the identified individual and group needs.
- Create lesson plans that specify themes, objectives, activities and learning centers where experiences in art, large and small motor physical development, dramatic play, science, language
- Lead the classroom team to work with children and families to develop appropriate social skills.

- Responsible for oversight and compliance with all health and safety requirements of the classroom environment according to Title 22, assigning tasks to Associate Teachers and Classroom Assistants throughout the day as needed to maintain proper standards. Tasks to include washing and disinfecting tables before and after food service, shelves, cubbies, toys and materials, floors, sinks and any areas to ensure a clean, safe and organized environment.
- Plan the educational curriculum utilizing DAP, Desired Results, the Preschool Learning Foundations, the Preschool Curriculum Framework, and current research and techniques to support the early care and education program for children between 18 months – 5 years old.
- Create and maintain portfolio assessments for each child enrolled in the class. The portfolio will include DRDP On-line Child Page (child's information), any IEPs, photographs, and samples of children's work, parent conferences, along with the anecdotal records from teacher and parent observations and DRDP assessments completed and maintained on the DRDP On-line system.
- Greet each new family with introductions, details on how your classroom operates and ways for parents to participate in their child's education experience with Fern Academy.
- Maintain and encourages professional, positive, constructive communication with staff and families.

Minimum Qualifications

- Bachelor's Degree with 3 units of adult supervision.
- At least 2+ years of experience working with children in a center-based learning environment.
- Possess a valid California Child Development Permit as a Master Teacher or higher.
- Knowledge of monitoring program activities for compliance with required guidelines and policies of state and federal government (Title 5 of the California Department of Education and Title 22 California Health and Safety Code).
- Knowledge in developing lesson plans utilizing Developmentally Appropriate Practices, Early Learning Standards, Foundations, Desired Results, Creative Curriculum and Reggio Emilia practice
- Knowledge of best practices in Early Childhood Education (Desired Results, Developmentally Appropriate Practices).

- Must be willing to work flexible hours in order to meet the needs of the program.
- Pass a health screening test, Immunized against: Influenza, Pertussis and Measles, TB test and drug screening

Preferred

- At least 1+ years of supervisor experience
- 3 units in Infant/Toddler

Additional Requirements:

- Background Clearance with a Criminal Record and Child Abuse Index Clearance.
- Current CA Driver's License
- DRDP Rater Certification must be obtained within one month of hire and remain valid during employment.
- Hold and maintain a current and valid pediatric First Aid/CPR (EMSA) card.
- Professional Self Development totaling a minimum of 21 hours annually - Attend workshops, conferences, college classes, or in-service staff development opportunities as recommended.

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Job Type: Full-time